

DELTA STATE UNIVERSITY

PRESIDENT'S CABINET

Minutes

Meeting date: October 14, 2024

Members in attendance: Dr. Dan Ennis, Ms. Arlene Cash, Dr. Edwin Craft, Dr. Nora Gough-Davis, Dr. Leslie Griffin, Ms. Amber Hays, Mr. Mike Kinnison, Ms. Hayden Kirkhart, Dr. Eddie Lovin, and Dr. Suzette Matthews (recorder – Ms. Claire Cole)

Members not in attendance: None

Guests: None

Call to Order: A regular meeting of the President's Cabinet was held in the President's Conference Room on October 14, 2024. The meeting convened at 1:30 p.m. with Dr. Ennis presiding.

APPROVAL OF THE MINUTES

On motion by Dr. Lovin and seconded by Dr. Griffin, all Cabinet Members present and participating voted unanimously to approve the Minutes of the Cabinet Meeting held on September 30, 2024.

GENERAL OVERVIEW

- Dr. Ennis gave an overview of the activities and events of the last few weeks.
- Dr. Craft gave an overview of Facilities Management projects.
- Ms. Kirkhart gave an update on SGA activities.
- Mr. Kinnison gave an update on Athletics.
- Dr. Ennis shared with Cabinet members the events and activities for the week.

CABINET TOPIC

Homecoming Cabinet Members

Cabinet members discussed Homecoming 2024. Ms. Kirkhart discussed student events for the week. Dr. Lovin announced a parade will occur on Saturday. Groups have begun signing up to participate. Additionally, individuals and groups should sign up for tailgating locations for Statesman Park. In the absence of Dr. Matthews, Dr. Lovin shared the weekend events for University Advancement.

BUSINESS

Action

Audio Visual Equipment Loans policy (revised – final reading) Dr. Craft

On behalf of the University Leadership Council, Dr. Craft brought the revised Audio Visual Equipment Loans policy to Cabinet for a final reading.

Motion: Moved by Dr. Craft to approve the Audio Visual Equipment Loans policy for a final reading and .. seconded by Dr. Lovin. The motion passed unanimously.

Campus Advertising, Sponsorship and Solicitation policy (new – final reading)Dr. Lovin

On behalf of the University Leadership Council, Dr. Lovin brought the new Campus Advertising, Sponsorship, and Solicitation policy for a final reading.

Motion: Moved by Dr. Lovin to approve the Campus Advertising, Sponsorship, and Solicitation policy for a final reading and seconded by Dr. Craft. The motion was passed unanimously.

Emergency Operations policy (revised – final reading)Dr. Lovin

On behalf of the University Leadership Council, Dr. Lovin brought the revised Emergency Operations policy to Cabinet for a final reading.

Motion: Moved by Dr. Lovin to approve the revised Emergency Operations policy for a final reading and seconded by Dr. Griffin. The motion was unanimously passed.

Freedom of Speech and Assembly policy (revised – final reading).....Dr. Lovin

On behalf of the University Leadership Council, Dr. Lovin brought the revised Freedom of Speech and Assembly policy to Cabinet for a final reading.

Motion: Moved by Dr. Lovin to approve the revised Freedom of Speech and Assembly policy for a final reading and seconded by Dr. Craft. The motion was passed unanimously.

Traffic and Parking policy (revised – final reading).....Dr. Lovin

On behalf of the University Leadership Council, Dr. Lovin brought the revised Traffic and Parking policy to Cabinet for a final reading.

Motion: Moved by Dr. Lovin to approve the revised Traffic and Parking policy for a final reading and seconded by Dr. Griffin. The motion passed unanimously.

Class Attendance policy (revised – final reading) Dr. Griffin

On behalf of the Academic Council, Dr. Griffin brought the revised Class Attendance policy to Cabinet for a final reading.

Motion: Moved by Dr. Griffin to approve the revised Class Attendance policy and seconded by Dr. Lovin. The motion passed unanimously.

Unit/Division Chair policy (revised – final reading) Dr. Griffin

On behalf of the Academic Council, Dr. Griffin brought the revised Unit/Division Chair policy to Cabinet for a final reading.

Motion: Moved by Dr. Griffin to approve the revised Unit/Division Chair policy for a final reading and seconded by Dr. Lovin. The motion passed unanimously.

Credit Hour policy (revised – final reading)..... Dr. Griffin

On behalf of the Academic Council, Dr. Griffin brought the revised Credit Hour policy to Cabinet for a final reading.

Motion: Moved by Dr. Griffin to approve the Credit Hour policy for a final reading and seconded by Dr. Lovin. The motion passed unanimously.

Grants/Contracts policy (revised – final reading)..... Dr. Griffin
On behalf of the Academic Council, Dr. Griffin brought the revised Grants/Contracts policy to Cabinet for a final reading.

Motion: Moved by Dr. Griffin to approve the revised Grants/Contracts policy for a final reading and seconded by Dr. Craft. The motion passed unanimously.

2026-27 Academic Calendar..... Dr. Griffin
On behalf of the Academic Council, Dr. Griffin brought the 2026-27 Academic Calendar to Cabinet for review and approval. Cabinet members discussed the Academic Calendar.

Motion: Moved by Dr. Griffin to approve the 2026-27 Academic Calendar and seconded by Dr. Lovin. The motion passed unanimously.

Extended Lunch Request for November 5.....Dr. Lovin
Dr. Lovin suggested all employees be allowed an additional hour for lunch on Tuesday, November 5 in recognition of the importance of employees exercising their right to vote. Cabinet members discussed the suggestion, and they agreed to allow the extra hour for lunch. Human Resources will send a notice to employees.

Motion: Moved by Dr. Lovin to extend lunch on November 5 and seconded by Dr. Craft. The motion was unanimously approved.

Discussion

Hiring Requests Cabinet Members
In following the hiring guidance set forth by Dr. Ennis, Cabinet members presented their requests for review. After review by Cabinet members, Dr. Craft will meet with Dr. Ennis to provide added context as to the need for the given position or positions prior to Dr. Ennis granting or denying hiring approval.

Enrollment UpdateMs. Cash
Ms. Cash provided Cabinet members with an update on the recruiting efforts of the Office of Admissions.

Water Tower Dr. Craft
Dr. Craft discussed updates about the water tower on campus, and he stated it will be repainted soon.

INFORMATIONAL/CALENDAR ITEMS:

- Paint It Forward with the President, October 19, 8:00 a.m.
- President’s Tailgate, October 19, 2:00 p.m.
- Delta State Statesmen vs. University of West Alabama, October 19, 4:00 p.m., Parker Field – McCool Stadium
- Small Green Event, October 24, Rolling Fork, MS
- Crowder, October 24, 7:30 p.m., BPAC

NEXT MEETING:

- Next Cabinet Meeting – Monday, October 28, 2024, at 1:30 p.m.
- Next Cabinet Meeting Topic – TBD

Adjournment: The meeting adjourned at 2:20 p.m.